

St. Kateri School Council
Meeting Agenda
Tuesday September 22, 2026 @ 7pm
FLVT Library

Attendance:

1. Call to Order and welcome :
 - a. In attendance: Breanne New, Emily Boutland, Justin Harper, Meghan Calder, Amy Duffety, Tara Lack, Alejandra Pulido-German, Courtney DeBoer, Lacey Ferris, Melissa Vander Heyden, Sheri Thomas, Jared Zeller
2. Opening Prayer - Meghan Calder
3. Discussion of roles and responsibilities and timelines
 - a. At this point, we are running this as an official school council. However, we do not need to make all of the roles "official" this year if we decide not to at this point.
 - b. Chair, Co-chair, Secretary, Treasurer, Fundraising, Hot lunch coordinator are some of the roles that we foresee needing to be filled. Please consider if you are willing to participate in one of these roles and we will discuss this further at the next meeting.
4. School Board Report:
 - 1) Sept Board Brief - First meeting tomorrow. Our trustee representative is Cheralan O'Donnell, trustee for Picture Butte.
 - We will have a report for the next school council meeting after they have had a chance to meet tomorrow.
 - She will attend when there is something to report back to us or if we invite her to a meeting because we want to know about something or have questions.
5. Financial: operational discussion
 - a. There are schools where the school council has their own bank account and schools where the bank account is run through the office. We can consider which way we would like to run our school council.
 - b. Is one way better than the other? We have come from schools that the account has been run through the office. It makes things a bit easier to move faster if necessary. It can be easier to set up through school cash online. Perhaps it may be a bit less pressure on the role of the parents.
 - c. We can start one way this year and if it runs well we can continue with it. If it isn't serving us the way we would like it to then we can change for next year.
 - d. It is unanimous that we will set up the account to run through the office. Meghan will let Carolyn know tomorrow.
6. Principal Report:
 - a. New School Update

- The new school looks amazing. Everything is on track currently. We are on track to have possession of the new school around November and hope this continues to be the case. It will allow us to begin moving things into the school before we officially start in January
- How will YMCA before and after school care function over Christmas break? Meghan will ask G-Nel about this and report back
- How will the timetable change or adjust once we are in the new building? At this point, we are unsure of exactly what the timetable will look like because the start and stop times will be dictated by transportation (bussing). In November, we will decide what this will look like based on teacher/parent input and the start/stop times.
- Are we going to have an opening something? Yes, on April 16th the Bishop will be coming to do the Blessing of the St. Kateri building. Government officials will be invited to join us, we will have an agenda and a celebration, and invite parents to join us. On March 23rd we have a family pictures evening and celebration of learning. If we would like to have an event in January as a Happy New Year (welcome to the building) celebration we can have that discussion and see what we can do.
- Has there been any consideration about extra-curricular activities? Yes, we will be looking at having running club, perhaps badminton club, as well as other clubs once we get started. Next year we will participate in the grade 6 leagues for athletics. We are exploring options to utilize the public library since we are so close. We are trying to discuss with the YMCA about offering school based swimming lessons for the students through our PE programming. Skating could be an option as well that we could offer.
- Is there a plan for hot lunches? There is a servery in the school but it will likely not look like it does at FLVT where someone is working in the canteen to provide consistent hot lunches.

b. Use of Spaces for classes

- Spaces is an online portfolio application that has been used for years in the division. We will be utilizing it in St. Kateri for assessment and communication with families. Because people are from different locations and utilized it differently, this year will be about communicating through Spaces and will progress to be utilized in more ways as we progress from year to year. You should see an approximately monthly post about literacy and numeracy and another post about something else going on in the classroom. At this point, you will also still see a report card coming in November and March and should look familiar to what you've seen before.
- We are going to be trying office hours for communication with families instead of traditional parent/teacher interviews. Teachers will reach out to parents with the times they are available. Teachers will be available

in-person and may also provide online and telephone conferences as well.

c. Gov't Screeners

- These are screeners (assessments) from the government that must be completed by grades 1 through 5 students. These will identify students who may require academic supports within the classroom. They may not perfectly match outcomes or curriculum. Around November, your teacher will be reaching out to you to discuss the results of these screeners. The government has also asked us to provide information about the interventions provided to students this year as well. Kindergarten screeners will occur in January.

d. Upcoming transportation

- We are still waiting to hear back from Southland about times and transportation for St. Kateri. We have heard that once they have settled into this year, they will then work on St. Kateri transportation (routes, qualifications, etc.).

e. Questions

7. AP Report:

- a. Will report next meeting on the Faith theme and things that have been going on in the school

8. New Business:

a. Swag? T-shirts for all students from school council? Logos? We would really like students to be able to participate in the process of choosing a logo and mascot.

B. Classes are starting to look into field trips. Transportation is approximately 200 dollars per bus rented. This could be something that could be used for fundraising.

C. We are likely to have a pizza hot lunch sometime through this year to begin some fundraising, a big thank you to FLVT for letting us join their chip fundraiser and get some money from that as well.

9. Next Meeting:

- a. Sharing of the Faith plan for this year
- b. Discussion around roles within the school council
- c. Fundraising ideas
- d. If you have any other ideas or things that come to mind, please feel free to send these to Meghan, Justin, or the SKS office (calderm@holyspirit.ab.ca, harperj@holyspirit.ab.ca, sksoffice@holyspirit.ab.ca)
- e. January - welcome to St. Kateri event
- f. Next meeting will be on **October 27th at 7:00 PM**

10. Adjournment: